

# Senior Design Group May15-03 Weekly Report

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Week 1 9/1/14

Advisor: Alex Stoychev

Client: Hitachi Global Storage Technologies

Name	Major	E-mail(@iastate.edu)	Role
Jacob (JD) Mayer	EE	jdmayer	Team Leader
Matt Eckes	EE	mweckes	Communicator
Jacob Schulz	EE	jschulz	Key Concept Holder
Trevor Boone	SE	tdboone	Web master/ Key Concept Holder
Shawn LaGrotta	Cpr E	lagrotta	Webmaster

## Past week accomplishments

Task description	Person	Completion date
Contacted client to schedule weekly meeting time	JD	9/4-9/5
Learned HTML and CSS for web development	Shawn	9/4-9/7
Created doodle poll in order to find open meet time for group	Shawn	9/3
Exchanged contact information with group	ALL	9/2
Created weekly report template	ALL	9/8
Contacted advisor	JD	9/5

## Plan for next week

Task description	Person	Goal date
Conference call with client	ALL	9/10
Review project requirements	ALL	9/8-9/12
Make contact with advisor	JD	9/8-9/12

## Future issues

Task description	Person	Goal date
None	ALL	-/-

## Individual hourly contributions

Name	Weekly	Cumulative
Jacob (JD) Mayer	3	3
Matt Eckes	2	2
Jacob Schulz	2	2
Trevor Boone	2	2
Shawn LaGrotta	10	10